Community Service Tracking Sheet

Volunteers who wish to track their community service hours should use this timesheet. **These hours are official only after this page has been stamped, signed, and scanned by a member of the Volunteer Program Staff of Bread for the City.** Volunteers using a timesheet should still sign in by text or on the physical volunteer log. Bread for the City is not responsible for lost, damaged, or misplaced timesheets.

Volunteer Name		Hours Goal	Deadline	Hours Completed to Date

Date	Arrival	Departure	Service Area	Printed Name of Activity Supervisor	BFC Staff Signature

VOLUNTEER PROGRAM STAFF USE ONLY
Please remember to stamp sheet to make these hours official. Scan and upload this page to Salesforce upon completion.

Date	Hours Completed	Reviewed By (printed name)	Signature