



Donor Privacy Policy

Bread for the City deeply values the donors that sustain our mission. Towards that end, we created this Donor Privacy Policy to guide our staff as to how they may and may not use your personal information. We also provide you with the opportunity to remove your name from our mailing list, if you desire to do so.

Information Collected. Bread for the City collects and maintains the following information on our donors:

- Contact Information including name, organization, complete mailing address, phone number, email address and gift amount.
- Information concerning how you heard about Bread for the City.
- Information you wish to share including questions, comments, and suggestions.
- Requests to receive or not to receive periodic updates.

Use of Information. Bread for the City will not sell or rent the lists we maintain (including names, mailing addresses, telephone numbers, or email addresses of our donors), nor will we send you mailings on behalf of another organization. We periodically exchange the lists we maintain with other non-profit organizations we believe engage in activities that are not inconsistent with the mission and core beliefs of Bread for the City. You may opt out of having your personal information shared by contacting a member of **BFC Development & Communications**.

Access to your financial information is limited strictly to the professional staff dedicated to processing your gift. We use online payment services with strong security platforms and reputations. We do not store, nor can we access, any data that you provide to those services (i.e. credit card information and bank account numbers).

Removing Your Name From Our Mailing List. We do not want to send unwanted mail to our donors. Please contact us if you wish to be placed on a limited schedule to receive information less frequently or if you wish to be removed from our mailing list completely.

Donor Bill of Rights. Bread for the City subscribes to the Association of Fundraising Professionals' Donor Bill of Rights.

Contacting Us. If you have comments or questions about our donor privacy policy, please contact **BFC Development & Communications**.